

TO: Potential Bidders

DATE: 04 May 2026

SUBJECT: Questions and Answers Amendment #1 to SA RFP JATEC 02-26 for Multidisciplinary JATEC Contractor Support Services.

Please find below the Potential Bidders questions and JFTC answers. Published answers shall be regarded as the authoritative interpretation of this SA RFP.

No.	Question(s)	JFTC Answer(s)
1	<p>Please can you confirm how many days are in the base period and how many are in the option period?</p> <p>The documentation states that no more than 230 man days can be worked.</p> <p>However, the pricing sheets state 134 days for the base period assuming a 1 June start date. (I assume this is until December 31) with a further 115 days for the option period which I assume is from January 1. A total of 249 man days.</p>	<p>The maximum number of billable days is determined by the specific duration of each performance period, subject to the annual ceiling of 230 days. The breakdown is as follows:</p> <p>Base Period (Estimated 1 June 2026 – 31 December 2026): The 134 days listed in the pricing sheet represent the total available working days. This is consistent with the SOW requirement to prorate the annual 230-day limit.</p> <p>If the contract start date is delayed, the 134-day maximum for the base period will be reduced proportionally.</p> <p>Option Period (1 January 2027 – 30 June 2027): The 115 days listed represent the maximum allowable days for this six-month window.</p> <p>The 230-day limit refers to a standard annual (12-month) ceiling. Because the total period of performance (Base + Option) spans 13 months, the cumulative total of 249 days is correct and does not violate the annual cap. Bidders should price their proposals based on 134 days for the Base Period and 115 days for the Option Period.</p>
2	<p>Letters of Appreciation/Reference: The RFP states that reference letters must include:</p> <ul style="list-style-type: none">• Exact dates during which the signatory worked with or supervised the bidder/proposed contractor• The signatory's job title and role during the period of supervision, including valid contact information (work email and phone number)• A declaration attesting that the information provided is truthful and accurate to the best of their knowledge	<p>Pursuant to the bidding instructions, specifically section 15 c) (3), which states that <i>"The signatory must sign a declaration attesting that the information provided is truthful and accurate to the best of their knowledge,"</i> a formal signature is mandatory. While the contact information and declaration are essential components of the letter, they do not replace the requirement for a signature. The signature serves as the formal validation of the declaration mentioned in the instructions.</p>

No.	Question(s)	JFTC Answer(s)
	<p><i>It is not clearly stated whether the letter of appreciation or reference needs a physical signature from the signatory, or if providing the required contact information and declaration is sufficient for compliance. Could you please confirm whether:</i></p> <ul style="list-style-type: none"> • <i>A signed letter of appreciation/reference is mandatory for each proposed candidate, or</i> • <i>Is it sufficient to provide a letter or reference containing the required information, along with the signatory's contact details, even if it is not physically signed?</i> 	
3	<p>Diplomas, Relevant Certificates, and English Language Certificates:</p> <ul style="list-style-type: none"> • The RFP and SOW require supporting documentation for each candidate, including diplomas, relevant professional certificates, and evidence of English language proficiency (e.g., NATO STANAG 6001, IELTS, Cambridge ESOL, or equivalent). <p><i>Could you please clarify whether it is mandatory to include copies of diplomas, relevant professional certificates, and English language certificates for each proposed candidate in the proposal?</i></p>	<p>The bidders must provide the supporting documents for each proposed candidate (copies of diplomas, relevant professional certificates, and English language certificates), a master list (Index) of those documents, and a completed Enclosure 3 that points the evaluator directly to the proof within those documents.</p>